

**MINUTES OF MEETING
THE DELAWARE RIVER AND BAY AUTHORITY
VIDEO/TELECONFERENCE CONDUCTED FROM
Delaware Memorial Bridge Complex
Tuesday, February 15, 2022**

The meeting convened via Zoom at 10:01 a.m. with Chairperson Hogan presiding.

The opening prayer was given by Vice-Chairperson Lathem, followed by the Pledge of Allegiance.

Chairperson Hogan called on the Authority Assistant Secretary to read the meeting notice. The Assistant Secretary announced that a notice of the meeting had been distributed to the offices of the Governor of New Jersey and the Governor of Delaware, to appropriate staff members and consultants, to the press in both States and to any other individuals who had indicated an interest in receiving a copy of the meeting notice.

The Assistant Secretary announced that in order to adhere to applicable guidelines, until further notice, the public will not be permitted physical attendance to DRBA Committee and Board meetings. Therefore, until further notice, meetings are held electronically via Zoom.

Chairperson Hogan called on the Assistant Secretary to call the roll of Board Members.

Commissioners from New Jersey

James N. Hogan, Chairperson**
Shirley R. Wilson - absent
Ceil Smith **
Sheila McCann**
M. Earl Ransome, Jr.*
Heather Baldini*

Commissioners from Delaware

Samuel Lathem, Vice-Chairperson**
Crystal L. Carey*
Henry J. Decker*
Michael Ratchford*
Veronica O. Faust - absent
Theodore Becker*

*Attended via telephone/Zoom

** Physically present in James Julian Boardroom

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Chairperson Hogan called for the acceptance of the Agenda.

Vice-Chairperson Lathem made a motion to accept the Agenda, seconded by Commissioner Smith, and the motion carried by a voice vote of 10-0.

Commissioner Smith made a motion to accept the revised Board Committee Assignments for 2022, seconded by Commissioner McCann, and the motion carried by a voice vote of 10-0.

Chairperson Hogan called for a motion to move to Executive Session. Vice-Chairperson Lathem made a motion, seconded by Commissioner Smith, and the motion carried by voice of 10-0.

Members of the public attending via Zoom were placed into the waiting room during the Executive Session.

The Executive Session started at 10:05 a.m. and ended at 11:14 a.m.

At the conclusion of the Executive Session, Chairperson Hogan reopened the meeting to the public, and recessed the meeting for the purpose of conducting Committee Meetings.

The Committee meetings started at 11:15 a.m. and ended at 12:40 p.m. During that time, the following committee meetings were held:

- Budget & Finance
- Economic Development
- Personnel
- Projects

At the conclusion of the Committee meetings, Chairperson Hogan called the Board meeting back to order at 12:40 p.m.

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11894. APPROVAL OF THE JANUARY 19, 2022 MINUTES

Vice-Chairperson Lathem made a motion to approve meeting minutes for January 19, 2022, seconded by Commissioner Carey, and approved by a voice vote of 10-0.

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11895. DELAWARE RIVER AND BAY AUTHORITY – TRAFFIC AND REVENUE SUMMARY.

The Chief Financial Officer (CFO) presented charts showing Actual versus Projected Revenues for the Delaware Memorial Bridge, the Cape May-Lewes Ferry, Airports, Delaware City-Salem Ferry Crossing and Food Service for January 2022.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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11896. DELAWARE RIVER AND BAY AUTHORITY – STATEMENT OF INCOME AND EXPENSE.

The CFO presented charts showing statements of income and expense for January 2022 with comparisons to the same periods last year

Without objection, the charts were ordered filed with the permanent records of the Authority.

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11897. DELAWARE RIVER AND BAY AUTHORITY – OPERATING EXPENSE BY DIVISION.

The CFO presented charts for January 2022 showing expenses by division for the quarter to date vs. the projected quarter and for year to date vs. total budget.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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11898. DELAWARE RIVER AND BAY AUTHORITY – CAPITAL IMPROVEMENT PROGRAM.

The CFO presented charts for January 2022 showing the capital budget for crossing and economic development projects and dollars committed to date for the projects. The chart also included cash expenditures spent to date for the committed projects.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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11899. DELAWARE RIVER AND BAY AUTHORITY – CASH POSITION (MARKET VALUE) FOR JANUARY 31, 2022.

The CFO presented charts indicating the cash fund balances for the entire Authority.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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11900. PUBLIC COMMENT ON ACTION ITEMS

Chairperson Hogan noted that (3) Contract Awards, (2) Contract Close-Outs, and (5) Resolutions were being considered at today's meeting.

All action items have been reviewed, and recommended for consideration, during today's Committee meetings. He then called for public comment on action items.

There were no public comments on action items.

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11901. AWARD OF CONTRACT #DMB-22-03 – TOLL BOOTH HVAC REPLACEMENT

The Chief Operations Officer (COO) noted that a public opening bid was held on January 27, 2022. The COO and Projects Committee recommended awarding the contract to the lowest responsible bidder I.D. Griffith, Inc. of Wilmington, Delaware, in the amount of \$358,700.00.

A motion to award CONTRACT #DMB-22-03 to the aforementioned firm was made by Vice-Chairperson Lathem, seconded by Commissioner Smith, and approved by a voice vote of 10-0.

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11902. AWARD OF CONTRACT #CMLF-C22-01 – CAPE MAY TERMINAL FOOD AND RETAIL OFFICE RENOVATIONS

The Chief Operations Officer (COO) noted that a public opening bid was held on January 27, 2022. The COO and Projects Committee recommended awarding the contract to the lowest responsible bidder Kavi Construction, LLC. of Berlin, New Jersey, in the amount of \$238,926.06.

A motion to award CONTRACT #CMLF-C22-01 to the aforementioned firm was made by Commissioner Smith, seconded by Commissioner Decker, and approved by a voice vote of 10-0.

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11903. AWARD OF CONTRACT #DMB-21-15R – REPLACEMENT OF FUEL DISPENSERS

The Chief Operations Officer (COO) noted that a public opening bid was held on January 28, 2022. The COO and Projects Committee recommended awarding the contract to the lowest responsible bidder Chesapeake Pump & Electric LLC. of Chesapeake City, Maryland, in the amount of \$275,000.00.

A motion to award CONTRACT #DMB-21-15R to the aforementioned firm was made by Vice-Chairperson Lathem, seconded by Commissioner Becker, and approved by a voice vote of 10-0.

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11904. CLOSE-OUT CONTRACT #WWD-20-04 – WAYFINDING SIGNAGE

CONTRACT #WWD-20-04 – WAYFINDING SIGNAGE was awarded to Allied Signage Corporation of Farmingdale, New Jersey.

It is recommended that the Authority accept this project and make the final payment to the contractor. The final cost of this project is \$251,100.01.

A motion to Close-Out Contract #WWD-20-04 was made by Vice-Chairperson Lathem, seconded by Commissioner McCann, and approved by a voice vote of 10-0.

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11905. CLOSE-OUT CONTRACT #DMB-20-03 - UHPC PILOT PROJECT

CONTRACT #DMB-20-03 – UHPC PILOT PROJECT was awarded to JD Eckman, Inc. of Atglen, Pennsylvania.

It is recommended that the Authority accept this project and make the final payment to the contractor. The final cost of this project is \$7,543,172.50.

A motion to Close-Out Contract #DMB-20-03 was made by Vice-Chairperson Lathem, seconded by Commissioner McCann, and approved by a voice vote of 10-0.

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11906. CHAIRPERSON’S CALL FOR RESOLUTIONS BEFORE THE

BOARD

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RESOLUTION 22-03 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2022, THROUGH DECEMBER 31, 2022

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
 VENDORS PROJECTED TO BE PAID OVER \$25,000
 FOR THE PERIOD 1/1/22 THROUGH 12/31/22

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Allbrite Cleaning Services, LLC	Janitorial Services at MIV & WWD	Quotes	\$35,000
Corporate Interiors, Inc.	Custom Ticket Podiums for Frontier Kiosks at ILG	State Contract	\$28,000
Deere & Company c/o Atlantic Tractor	Replacement Utility Vehicles	State Contract	\$106,000
Kubota c/o Burke Equipment	Replacement Mowers and Utility Vehicle	State Contract	\$146,000
Med-Tex Services, Inc.	Air Monitoring Meters at CMLF	Quotes	\$34,000
Mohawk Lifts, LLC	Replacement Tire Balancer and Tire Changing Machine at Cape May Ferry Auto Shop	State Contract	\$26,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 22-03 was moved by Vice-Chairperson Lathem, seconded by Commissioner Smith, and was approved by a roll call vote of 10-0.

Resolution 22-03 - Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2022, through December 31, 2022.

Committee: Budget & Finance

Committee and Board Date: February 15, 2022

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2022 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Purchase Detail:

Allbrite Cleaning Services, LLC: Janitorial Services at MIV & WWD

The Authority uses a contractor to provide janitorial services at the Cape May and Millville Airports. In 2020, staff solicited quotes from four (4) contractors and received three (3) bids for three 1-year terms. Allbrite Cleaning Services, LLC submitted the lowest bid to perform the work in accordance with the Authority's specifications. 2022 represents the final year of the three-year service agreement.

Corporate Interiors, Inc.: Custom Ticket Podiums for Frontier Kiosks at ILG

The Authority plans to purchase five (5) additional custom ticket podiums at the New Castle Airport to match the four (4) existing podiums purchased from Corporate Interiors. The furniture will be purchased at prices pursuant to Corporate Interior's state contract (*GSS21479-FURNITURE*).

Deere & Company c/o Atlantic Tractor: Replacement Utility Vehicles

The Authority is replacing four (4) utility vehicles that have exceeded their useful life, meet the Authority's vehicle replacement criteria, and are programmed in the 2022 Capital Equipment Replacement Plan. The replacement vehicles will be purchased at prices pursuant to Deere & Company's state contract (*GSS21673-GRNDMAINT*) and the retired vehicles will be sold at public auction.

Kubota c/o Burke Equipment: Replacement Mowers and Utility Vehicle

The Authority is replacing two (2) zero turn mowers, three (3) front mount mowers, and one (1) utility vehicle that each have exceeded their useful life, meet the Authority's vehicle replacement criteria, and are programmed in the 2022 Capital Equipment Replacement Plan. The replacement vehicles will be purchased at prices pursuant to Kubota's state contract (*GSS21673-GRNDMAINT*) and the retired vehicles will be sold at public auction.

Med-Tex Services, Inc.: Air Monitoring Meters at CMLF

The Authority's CMLF operations plans to purchase new meters to monitor the air within the vessel void spaces. The current meters are no longer serviceable and are planned to be replaced with new units that have service/calibration programs available. Staff requested quotes from three (3) vendors with Med-Tex Services submitting the lowest quote.

Mohawk Lifts, LLC: Replacement Tire Balancer and Tire Changing Machine at Cape May Ferry Auto Shop

The Authority is replacing the tire balancer and tire changing machine at the Cape May Ferry Auto Shop that each have exceeded their useful life and are programmed into the

2022 Capital Equipment Replacement Plan. The replacement equipment will be purchased at prices pursuant to Mohawk’s state contract (*GSSI7405-VEHLIFT*).

Classification Definitions:

Cooperative Contract. A purchase of equipment supplies, or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective publicly bid contract price for state and governmental entities. In accordance with Resolution 11-36, this purchase classification includes those “...*purchases from cooperatives and/or the piggy-backing of existing publicly-bid contracts for state and governmental entities which State of Delaware or New Jersey may or may not individually publicly advertise*”.

Proprietary. A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available; however, the Authority must purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification typically restricts the acceptable product or service to one manufacturer or vendor; although the product or service may be available from more than one distributor. In another typical example of this classification, a purchase of closed-source commercial software would be categorized as proprietary because the software remains the property of its owner/creator and is utilized by end-users (such as the Authority) under predefined conditions.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. “*Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...*” (DRBA Resolution 98-31 Part 4).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. “*Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.*” (DRBA Resolution 11-36 Part 2.a.).

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RESOLUTION 22-04 - LEASE AMENDMENT (SUPPLEMENT NO.6) BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND THE UNITED STATES OF AMERICA AT THE NEW CASTLE AIRPORT

WHEREAS, The Delaware River and Bay Authority (the “Authority”), is the operator of the New Castle Airport (“Airport”), New Castle, Delaware; and

WHEREAS, the United States of America (“DeANG”) desires to amend their lease, DACA-31-5-93-098, to add 7.2782 acres to their leasehold commonly referred to as Parcel 14; and

WHEREAS, the intended use of the additional space will be to improve security at their access entrance point. The additional space is also located within the runway 19 approach to the airport and is therefore not usable for additional building development: and

WHEREAS, with this transaction the entire leasehold for the DeANG will now total 84.757 acres; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Lease Amendment with the United States of America and, with the advice and consent of counsel, to have such Agreement executed by the Chairperson, Vice Chairperson, and the Executive Director.

Resolution 22-04 was moved by Vice-Chairperson Lathem, seconded by Commissioner Smith, and was approved by a roll call vote of 10-0.

Resolution 22-04 - Executive Summary

- Resolution:** Authorizing the Execution of a Lease Agreement between the Delaware River and Bay Authority and the United States of America at the New Castle Airport
- Committee:** Economic Development
- Committee Date:** February 15, 2022
- Board Date:** February 15, 2022
- Purpose of Resolution:** To permit the Executive Director, Chairman and Vice Chairman to execute and deliver a lease amendment for space at the New Castle Airport.
- Background for Resolution:** The Delaware River and Bay Authority operates the New Castle Airport. The United States of America was granted their current lease for space at the airport to operate the Delaware Air National Guard (DeANG) in 1993.

This request from DeANG will support their operations and allow for enhanced security at the leasehold by enabling the main entrance road and access point to be reconfigured.

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RESOLUTION 22-05 - LEASE AMENDMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND VELOCITY MAINTENANCE SOLUTIONS, LLC. AT THE NEW CASTLE AIRPORT

WHEREAS, The Delaware River and Bay Authority (the “Authority”), is the operator of the New Castle Airport (“Airport”); and

WHEREAS, Velocity Maintenance Solutions, LLC (“Velocity”) currently leases 25% of the hangar, shop and office space in a facility commonly referred to as Hangar 6 at the New Castle Airport; and

WHEREAS, Velocity has been delayed in receiving its FAR Part 145 repair station certificate from the FAA which is required to operate the business as intended. The company believes that issuance of its 145 certificate will be delayed until March of 2022; and

WHEREAS, as a result, Velocity and the Authority have agreed that the Tenant will delay their expansion to the planned 50% share of the hangar space until the end of December 2022 due to this delay; and

WHEREAS, Velocity will increase their leasehold to the full hangar on July 1, 2023, which follows the original expansion plan and schedule; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Lease Amendment with Velocity Maintenance Solutions, LLC, and, with the advice and consent of counsel, to have such Agreement executed by the Chairperson, Vice Chairperson, and the Executive Director.

Resolution 22-05 was moved by Commissioner Smith, seconded by Commissioner McCann, and was approved by a roll call vote of 10-0.

Resolution 22-05 - Executive Summary

Resolution: Authorizing the Execution of a Lease Agreement between the Delaware River and Bay Authority and Velocity Maintenance Solutions, LLC, regarding New Castle Airport

Committee: Economic Development

Committee Date: February 15, 2022

Board Date: February 15, 2022

Purpose of Resolution:

To permit the Executive Director, Chairman and Vice Chairman to execute and deliver a Lease Agreement for space at the New Castle Airport.

Background for Resolution:

The Delaware River and Bay Authority owns a hangar located at 6 DRBA Way, commonly referred to as Hangar 6 at the New Castle Airport. Velocity Maintenance Solutions (Velocity) wishes to delay their planned increase to a 50% share of the hangar space until the end of 2022. Velocity is a startup aircraft maintenance business, and a 145 certificate is required in order for the opening of their repair station. The certificate issuance has been delayed in the FAA approval process and delivery of Velocity's certificate is anticipated in March of 2022. The requested delay in the share expansion is therefore directly attributable to the receipt of this FAA approval.

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RESOLUTION 22-06 - LEASE AMENDMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND SKYHANGARS, LLC.

WHEREAS, The Delaware River and Bay Authority (the "Authority"), is the operator of the New Castle Airport ("Airport"); and

WHEREAS, SkyHangars, LLC. ("SkyHangars") leases approximately one acre of land located at 140 Old Churchmans Rd. at the New Castle Airport; and

WHEREAS, SkyHangars' current lease has two (2) additional ten (10) year renewal terms to the lease; and

WHEREAS, these renewal terms are required to be mutually approved by both the Lessee and the Lessor; and

WHEREAS, Lessor has agreed to make the right to renew the options a Lessee right that the Lessor must approve but approval cannot be unreasonably withheld; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Lease Amendment with SkyHangars, LLC and, with the advice and consent of counsel, to have such Amendment executed by the Chairperson, Vice Chairperson and the Executive Director.

Resolution 22-06 was moved by Vice-Chairperson Lathem, seconded by Commissioner Becker, and was approved by a roll call vote of 9-1-0. Commissioner H. Decker voted No.

Resolution 22-06 - Executive Summary

Resolution: Authorizing the Execution of a Lease Amendment between the Delaware River and Bay Authority and SkyHangars, LLC., regarding New Castle Airport

Committee: Economic Development

Committee Date: February 15, 2022

Board Date: February 15, 2022

Purpose of Resolution: To permit the Executive Director, Chairman and Vice Chairman to execute and deliver a lease amendment for a land lease at the New Castle Airport.

Background for Resolution: The Delaware River and Bay Authority leases approximately one acre of land to SkyHangars, LLC. at 140 Old Churchmans Rd at the New Castle Airport. SkyHangars, LLC. is in the process of selling the hangar and have requested that the mutual requirement to approve the right to renew the 2 additional 10 year lease extensions be removed. At the time the renewal terms were added, it was uncertain what the plans for the adjacent 38 acre parcel may be in the future. The mutual approval was added to protect any future development that may be determined for the site. That uncertainty no longer exists. The potential new buyer has requested that this restriction be removed.

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RESOLUTION 22-07 – TRAFFIC SIGNAL INSTALLATION AND MAINTENANCE AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY, THE CITY OF LEWES, THE DELAWARE DEPARTMENT OF TRANSPORTATION, SHOWFIELD, LLC AND GIBBS COMPANY, INC. ON FREEMAN HIGHWAY IN LEWES, DELAWARE

WHEREAS, The Delaware River and Bay Authority (the “Authority”), is a bi-state Authority of the State of Delaware and the State of New Jersey created by Compact which operates crossings over the Delaware River and Bay between the two states as well as all approaches thereto; including the Cape May-Lewes Ferry; and

WHEREAS, US 9 Theodore C. Freeman Memorial Highway (“Freeman Highway”) in Lewes, Delaware was originally constructed as a limited access highway for the purpose of providing efficient access to the Cape May-Lewes Ferry; and

WHEREAS, Showfield, LLC (“Showfield”) and Gibbs Company, Inc. have sought and obtained approval from the City of Lewes (“City”) for new development in the area of Freeman Highway and Monroe Avenue in Lewes, Delaware; and

WHEREAS, the Delaware Department of Transportation (“DELDOT”) has approved a Traffic Operational Analysis and Traffic Signal Justification Study which demonstrates the need for a new traffic signal in the area of Freeman Highway and Monroe Avenue in Lewes, Delaware; and

WHEREAS, in the interest of traffic safety, while still prioritizing through traffic on Freeman Highway, the Authority is willing to consent to the installation of a traffic control signal at the intersection of Freeman Highway and Monroe Avenue so long as there are no costs to the Authority for the installation, operation and/or maintenance of same; and

WHEREAS, the City, DELDOT, Showfield and Gibbs have allocated the costs for the installation, operation, and maintenance of same amongst themselves;

WHEREAS, the parties desire to execute a Traffic Signal Installation and Maintenance Agreement substantially in the form attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, that Executive Director is hereby authorized to finalize the terms of a Traffic Signal Installation and Maintenance Agreement between the Authority, the City, DELDOT, Showfield and Gibbs and with the advice and consent of counsel, to have such agreements executed by the Chairperson, Vice Chairperson, and the Executive Director.

Resolution 22-07 was moved by Vice-Chairperson Lathem, seconded by Commissioner McCann, and was approved by a roll call vote of 9-0-1. Commissioner T. Becker abstained.

Resolution 22-07 - Executive Summary Sheet

Resolution: TRAFFIC SIGNAL INSTALLATION AND MAINTENANCE AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY, THE CITY OF LEWES, THE DELAWARE DEPARTMENT OF TRANSPORTATION, SHOWFIELD, LLC AND GIBBS COMPANY, INC. ON FREEMAN HIGHWAY IN LEWES, DELAWARE

Committee: Projects

Committee Date: February 15, 2022

Board Date: February 15, 2022

Purpose and Background for Resolution:

Showfield, LLC and Gibbs Company, Inc. have obtained approval for new development in the area of Freeman Highway and Monroe Avenue. After the completion of Traffic Operational Analysis and a

Traffic Signal Justification Study it was determined that a new signal would be needed at the intersection of Freeman Highway and Monroe Avenue to promote traffic safety. Freeman Highway, an approach road to the Ferry is solely within the control of the Authority and as such, the Authority's consent to any new traffic signal on Freeman Highway is required. The Authority desires to give its' consent subject to the following conditions (1) there are no costs to the Authority for installation, operation, or maintenance and (2) the design, operation and timing of the signal and its' installation/maintenance will be done in such a way to minimize adverse impacts on ferry traffic. A Traffic Signal Installation and Maintenance Agreement has been developed by the parties.

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11907. COMMISSIONERS PUBLIC FORUM

Chairperson Hogan called for comments from the public and Commissioners.

There were no additional public comments.

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11908. EXECUTIVE DIRECTOR'S COMMENTS

The Executive Director updated the Board on the following:

The Executive Director congratulated the EHS Team on their recent Waste Wise National Partner of the Year award from the U.S. Environmental Protection Agency.

The DRBA Summer Internship Program, is returning for the summer of 2022. The 10-week summer internship allows both graduate and undergraduate students to gain job experience, project and leadership development, involvement with senior leaders and cross-functional team experiences. All Summer Internship applications are due by Friday, February 25, 2022.

The Executive Director wanted to celebrate Black History month, and acknowledge significant contributions of Commissioner Becki Wilson, Vice-Chairperson Samuel E. Lathem, and Commissioner M. Earl Ransome, Jr. to the DRBA and the communities they serve.

UPCOMING EVENTS:

- Tuesday and Wednesday March 15 & 16, 2022
Board of Commissioners Meeting and Planning Session
10am; Cape May, New Jersey
- Thursday, March 17, 2022
DRBA Police Recruit Graduation
4:30 pm; Dover High School, Dover, DE

There being no further business, Chairperson Hogan adjourned the meeting at 12:57 p.m.

Respectfully submitted,

THE DELAWARE RIVER AND BAY AUTHORITY

Stephen D. Williams
Assistant Secretary